

Guide for apply for an economic subsidy (friplads)

Read the rules governing the economic subsidy

You cannot apply for an economic subsidy until you have accepted a placement in a day-care, a municipal SFO, or a club. When you apply for an economic subsidy, you need to prepare one combined application for your family. The economic subsidy will then be deducted from all childcare rates for enrolled children in your home.

- Log in to Digitale Pladsanvisning by using your NemId.
- When you have logged in, you must press the line saying: "ansøg om/ophør af økonomisk friplads". You can also press your own name and then "fripladsansøgning".
 - If you already have an economic subsidy, but there has been a change in income you want to report, then you must apply again and likewise press: "fripladsansøgning".
- Press "beregnet og ansøg" to apply for an economic subsidy.

1. Information

On this page, you can read the conditions for applying for an economic subsidy → press "accepter".

2. Angiv civilstand

Report your marital status → press "næste" (next).

3. Dato for friplads

Select the start date for the economic subsidy - the soonest you can select is the next 1st day of the month. If you would like the economic subsidy to start sooner, for instance due to a rise in income level from your existing economic subsidy, please write this in the comment field at the end.

4. Indkomstoplysninger

The income of the household will be pre-filled with the information reported to SKAT. If the amounts are the same as your actual income, you do not need to change these. Otherwise, you must fill out your actual income for the household from the time you are applying for the economic subsidy.

→ Press "næste" (next) when all relevant income information has been filled in.

5. Beregning

On this page, you will have an overview of the calculation of the economic subsidy based on the reported income information and the current enrolment. → press "næste" (next).

6. Opsummering

On this page, you will see a summary of the application you have completed. Here, you can write comments in the comment field if for instance your income for the upcoming month is going to change. Note that your entire comment will be included.

→ Press "send ansøgning" to submit your application.

7. Kvittering

When the application has been sent, a receipt for your application will be displayed. **Note:** A receipt will also be placed under "post" in your Digitale Pladsanvisning.